

POSITION OPENING

FIRST CONGREGATIONAL CHURCH-GRAND JUNCTION

Position Title-Director of Christian Education

Hours per week-10. Must be available Sunday mornings, flexible schedule otherwise.

Rate of pay-\$14/hr.

Overview of Duties:

The Christian Education (CE) Director collaborates with members of the Spiritual Formation and Education (SFE) Ministry Team, the Youth Director and the Senior Minister to support the education programs of the church. Duties include planning, coordinating and overseeing Sunday School, confirmation classes as well as other educational programs and activities for Middle School (Grades 6-8) and High School (Grades 9-12) youth as well as coordination of the nursery. The CE Director also works collaboratively with the Senior Minister in development and facilitation of adult education programs.

Minimum Position Requirements

- Satisfactory results from reference and background checks.
- Valid Colorado driver's license and acceptable motor vehicle record.
- Demonstrated ability to work independently and effectively manage time to accomplish assigned tasks.
- Competency in basic computer applications including word processing and the ability to effectively use the Internet.
- Must be available on Sunday mornings.

Education/Experience:

- Two years' post-secondary education in an education-related field.
- Two years' experience working in an educational setting which includes direct experience in teaching and curriculum development/implementation

Licenses/Certifications:

- Current certification in First Aid/CPR

Physical Requirements:

- Ability to stand, walk and be on feet up to 2 hours.
- Ability to squat, stoop, kneel frequently.
- Ability to lift and carry up to 30 lbs. frequently

Preferred Qualifications:

- Post-secondary training in Christian education.

Submit resume with cover letter to the FCC Office Administrator at office@uccgi.org. Resumes will be accepted through March 15, 2019.