

**ROCKY MOUNTAIN CONFERENCE**  
**INSTALLATION OF REV. SUE ARTT, CONFERENCE MINISTER**

Saturday, August 20, 2016 @ 2:00pm  
La Foret Conference & Retreat Center

**GENERAL INFORMATION**

Location

La Foret Conference & Retreat Center at 6145 Shoup Road, Colorado Springs, Colorado, is 90 minutes from Denver Int'l Airport and 20 min Colorado Springs Airport. La Foret is one of the UCC's premier outdoor ministry facilities with 200 beds and 400+ acres. Complete with labyrinth, swimming pool, and hiking trails, the team there is thrilled to host this event. Come prepared to use and enjoy this facility. Learn more at [www.LaForet.org](http://www.LaForet.org) or (719) 495-2743.

Installation

The installation will be held in the open air on the footsteps of historic Ponderosa Lodge. Seating will be provided; please consider wearing a hat and sunscreen as appropriate.

Processional

RMC Board Members (years 2013/14 – current), current Association leaders, Search Committee, and clergy are invited to process. Those in the procession will gather inside Ponderosa at 1:40pm for direction.

Attire

Attendees are invited to dress in festive, bold, and diverse colors. Clergy are invited to robe (optional) and wear stoles in a diverse array of colors and styles. August temps may be in the high 80's; there is no air conditioning.

A Covenant Rock

All are invited to bring a rock to participate in a covenanting ceremony during the installation. Please select a rock of sufficient heft, shape, color or other characteristic to signify your covenantal commitment to Christ's prophetic, revolutionary Gospel with the power to change lives.

Parking

If you are familiar with La Foret and able to traverse the terrain, please park near Carriage House, Indian Paintbrush, or Kinnickinnick, leaving spaces around Ponderosa for guests and those requiring near-in parking.

Childcare

We will provide childcare if it is requested in advance. **Please send childcare requests by Friday, August 5 to [installation@rmcucc.org](mailto:installation@rmcucc.org). Please type CHILDCARE in Subject Line.**

RSVP Requested

Your affirmative response is requested so that we may plan for seating during the installation, and for food & beverage at the reception immediately following. **Please send your RSVP (no regrets) by Friday, August 5 to [installation@rmcucc.org](mailto:installation@rmcucc.org). Please type RSVP in Subject Line.**

If you need lodging either Friday or Saturday night, please respond as directed in the Lodging section below.

Ground Transportation

For guests arriving by air, we can arrange transportation from/to Denver International Airport (DIA) or Colorado Springs Airport.

If you are either arriving or departing on the day of the installation -- Saturday, August 20 -- please book air travel to arrive at DIA no later than 11:00AM, and to depart no earlier than 8:00PM. These times should be adequate to attend the installation on the front end, and make it through security and board your departing flight on the other.

**Please send transportation requests by Friday, August 5 to [installation@rmcucc.org](mailto:installation@rmcucc.org). Please type TRANSPORTATION in Subject Line.**

Lodging

Friday and/or Saturday overnight accommodations (with meals) are available at La Foret at a very economical rate. If you choose to spend Friday night your meals will include Friday dinner, and Saturday breakfast and lunch. The reception following the installation is complementary to all and will serve as Saturday dinner. If you choose to spend Saturday night, breakfast on Sunday is included. You will be accommodated in a lower-level bunk, and bedding and a towel will be provided.

	<b>One in a room</b>	<b>Two or more in a room</b>
<b>ONE NIGHT:</b> Fri night (3 meals) Dinner, Saturday breakfast and lunch OR Sat night (2 meals) dinner/reception, Sunday breakfast	\$100 per person	\$ 80 per person
<b>TWO NIGHTS:</b> Fri and Sat nights (4 meals) Dinner Friday, Saturday breakfast and lunch, dinner/reception, Sunday breakfast.	\$160 per person	\$130 per person

**Please send lodging requests by Friday, August 5 to [installation@rmcucc.org](mailto:installation@rmcucc.org). Please type LODGING in Subject Line.**

Non-Installation Attire

La Foret is a glorious natural sanctuary perfect for hiking, swimming, and all sorts of other outdoor opportunities. While you are here, camp dress is the code. Walking shoes are great for visiting our labyrinth and walking our vast grounds. Hats, sunscreen, bug spray...you know the drill.

THANK YOU FOR YOUR PRESENCE AT THIS CELEBRATION OF COVENANT IN THE ROCKY MOUNTAIN CONFERENCE!